

**HISTORIC PRESERVATION COMMISSION
MINUTES
MARCH 1, 2017**

1. **CALL TO ORDER** – M. Johnson called the meeting to order at 4:00 p.m.

2. **ROLL CALL**

Members Present: Cain, Dowell, M. Johnson, Madsen, Petersen and Roth
Absent: R. Johnson
Staff: Gibbons and Wade

3. **ADOPTION OF AGENDA**

Motion made by Roth, second by Cain to adopt the agenda as written. Motion carried by unanimous voice vote.

4. **APPROVAL OF MINUTES – JANUARY 4, 2017 MEETING**

Motion by Roth, second by Cain to approve the minutes as written. Motion carried by unanimous voice vote.

5. **PUBLIC HEARING** - *(Refer to the taped recording of these proceedings for the official verbatim minutes).*

A. CASE #HP-17-001: Public hearing on the request of Angela Pletka for exterior design review, relative to signage, at 523 South Main Street, located in the Haymarket Historic Commercial District.

The following member of the public spoke in favor of the request:

Troy Sisley, 21025 Greenview Road, Council Bluffs, IA 51503 spoke on behalf of the request. Sisley stated he and the applicant are opening a new business on the subject property called “The Cryptic Room” and that they would like to place vinyl signs in the storefront windows for advertising purposes. Sisley then discussed the different escape (puzzle) rooms and team building activities the business will offer to their customers. Sisley then answered questions from the Commission about the business and proposed window signs.

No one from the public spoke in opposition of the request.

The Commission asked questions and then discussed the case request.

Motion by Madsen, second by Dowell to approve the proposed exterior modifications, relative to signage, and to issue a Certificate of Appropriateness for 523 South Main Street, located in the Haymarket Historic Commercial District.

VOTE: AYE –Dowell, M. Johnson, Madsen, Petersen and Roth. NAY – None. ABSTAIN – Cain. ABSENT – R. Johnson. Motion carried.

6. **OTHER BUSINESS**

A. Election of Officers – M. Johnson asked the Commission for a slate of nominations for the positions of Chairperson and Vice Chairperson.

Cain volunteered to serve as Chairperson and Madsen volunteered to serve as Vice Chairperson.

Motion by Roth, second by Petersen to accept the nominations of Cain as Chairperson and Madsen as Vice Chairperson. Motion carried by unanimous voice vote.

- B. Other Items of Interest – Gibbons discussed the 2017 Preservation Month theme from the National Trust for Historic Preservation with the Commission. Gibbons then requested the Commission nominate a committee to plan and oversee their annual historic preservation award ceremony.

Petersen and Madsen volunteered to serve on the preservation award committee.

Motion by Roth, second by Cain to accept the nomination of Petersen and Madsen for the 2017 Preservation Month award committee. Motion carried by unanimous voice vote.

The Commission then discussed nominating the Council Bluffs Centennial Fire Bell, located at 400 Willow Avenue (Fire Department Headquarters) and a residential property located at 408 Oakland Avenue for their 2017 preservation award.

Petersen stated he would contact Fire Chief James and the owner of 408 Oakland Avenue to see if they are interested in being the recipients of the 2017 preservation award.

7. **ADJOURNMENT** – M. Johnson adjourned the meeting at 4:25 P.M.